



Constitution and By-Laws

ARTICLE I. NAME

The name of this organization shall be South Dakota Interior Designers hereinafter referred to as SDID.

ARTICLE II. PURPOSE AND OBJECTIVES

SDID shall be a non-profit organization. All funds received by the organization shall be utilized to defray costs incurred in furtherance of programs, activities, administration and advancing in professional certification. The organization's purposes are:

To promote the interior design profession by educating the public on the value of professional design services.

To conduct and encourage continuing education, networking, social interaction and support from other designers to take place in close proximity to where we live and do business.

To increase professional memberships in South Dakota by helping local members via promoting activities designed to maximize the professions potentials and goals.

To encourage professional development by attending and promoting education outside of South Dakota by supporting group tours and also sponsoring programs locally.

To continue to interact and encourage relationships with the Student ASID Chapter at SDSU in Brookings and other architects, facilities managers and other interconnected professionals in the community.

To continue to be aware of the surrounding state's effort with legislation/licensing issues to pattern our own legislative efforts accordingly.

To endorse members to advance the professional organization by acquiring NCIDQ certification.

This organization will maintain independent of any commercial interest.

ARTICLE III. MEMBERSHIP

Organization membership shall be open to qualified individuals who are Interior Designers or individuals who are aligned with the design profession in the state of South Dakota and surrounding areas.

Qualification as a member, with the exception of Student Members, shall require payment of annual dues as defined in Section IV-Dues. Membership is open to all without regard to race, religion, color, sex, age, or national origin.

PROFESSIONAL MEMBERSHIP

- Completion of the NCIDQ Exam.

ALLIED MEMBERSHIP

Applicants must fulfill any one of the following requirements:

- Completion of a two or three year degree program in interior design (minimum of 48 semester credit hours).
- Completion of either a four or five year baccalaureate degree program at college level with a major in interior design or architecture (minimum of 48 semester credit hours).
- Any SDID member who is a current Allied Member as of 12-4-2008 and does not meet the above requirements will be grandfathered in as an Allied Member.

ASSOCIATE MEMBERSHIP

- Candidates must be employed within a field related to interior design.

INDUSTRY FOUNDATION MEMBERSHIP

Industry Foundation Membership is available to manufacturers, suppliers and field representatives who support the profession of interior design. These members are those who wish to network with designers and keep them informed of new product developments, which affect the design profession.

STUDENT MEMBERSHIP

Student memberships are available to students who are enrolled in an interior design program at a school of interior design or architecture.

Professional Members and Allied Members shall be entitled to vote on all matters in connection with SDID, including election of officers. Only Professional and Allied

Members shall be eligible to serve as an officer of the organization. All members shall be qualified to serve on SDID committees.

EDUCATOR MEMBERSHIP

Educator Membership is open to educators who are actively engaged as department chairs or full-time instructors in a post secondary program of interior design education at any university or accredited school of interior design that requires completion of 40 semester credit hours in interior design related courses.

ARTICLE IV. DUES

Annual dues and fees shall be determined by the SDID Executive Board and shall remain in effect no less than one calendar year. Dues shall be paid annually when billed. Membership will not be considered complete until these dues are paid. Allocation of these dues is determined by the board.

ARTICLE V. MEETINGS

Membership meetings shall be held bi-monthly. The meeting locations will be determined by the Historian and planning committee. The notice of these meetings will be published in the newsletter, on the website www.sdid.org or by e-mail.

Executive Board meetings shall be held monthly at such times and places as the board determines.

ARTICLE VI. PROPERTY AND FUNDS

All property and funds of SDID will be used to promote the organization's objectives. No property or funds will be used for the personal benefit of members or officers.

ARTICLE VII. CODE OF ETHICS

All members shall conduct their activities as interior designers in compliance using the ASID professional Code of Ethics as a guideline.

ARTICLE VIII. OFFICERS AND RESPONSIBILITIES

Section 1. ENUMERATION

The Officers of the Society shall be the President, the President-elect, each serving a one (1) year term. The Secretary, Treasurer, and Historian each serve a two (2) year term and the Editor at an undefined term. Officers are required to fulfill the term of their current position before running for a new position. In the event of a board members resignation a new election will be held.

Section 2. ELIGIBILITY

Any Professional or Allied member is eligible to serve on the SDID board.

Section 3: OFFICERS

THE PRESIDENT

One (1) year term

Coordinate and preside over business meetings

Coordinate committee activities with each chairperson

Write an article for each Newsletter

Attend and preside over monthly Executive Board meetings

Revise By-Laws with Executive Board Members as necessary

Attend committee meetings as necessary

Administer and summarize Interior Design survey every odd calendar year

Coordinate Annual Membership Drive

Direct Annual Board Nominations and Laura Hosman Professionalism Award

Coordinate with Board the Annual Meeting

PRESIDENT ELECT

One (1) year term

Preside over business meetings in the absence of the President

Assume responsibility of committee chair for SDID Design Expo

Attend monthly Executive Board meetings

Assume duties of President the following year

Responsible for key and upkeep of storage unit.

SECRETARY

Two (2) year term

Take meeting minutes of Executive Board meetings and business meetings

Attend monthly Executive Board meetings

Assume responsibility of committee chair for Community Service Project

TREASURER

Two (2) year Term

Collect annual dues and manage SDID finances

Maintain current mailing information of members and representatives on website

Complete new signature card at Wells Fargo

Provide treasury report at Executive Board meetings and business meetings

Document all transactions and file receipts

Prepare a guideline budget for proceeding Treasurer

Attend monthly Executive Board meetings

Maintain Post Office Box

Assist with Membership Drive

Assume responsibility for the Holiday Party Committee

HISTORIAN

Two (2) year term

Maintain SDID website photo gallery

Attend Executive Board Meetings

Attend Seventy Five Percent (75%) of general meetings and events

Responsible for arranging a 'substitute photographer' at major outings if unable to carry out duties

Take annual photo of Executive Board

Responsible for camera

Assume Director of Program Committee which are held in March, May, September and November

EDITOR

Undefined term

Prepare and submit press releases covering newsworthy events

Create a newsletter informing members of upcoming meetings and events. This shall be a paid position determined yearly by Executive board.

Update website

Attend Executive Board Meetings

Can hold another office if chooses to

ARTICLE IX. COMMITTEES

SDID DESIGN EXPO:

Plan, coordinate, and make arrangements for the two-day event consisting of a tradeshow, CEU seminar, fun event and meals. Take responsibility for contracting vendors, SDID members, SDID potential members, Architects and others of related professions to participate.

PROGRAM:

Coordinate with Executive Board members program and seminar possibilities four (4) times annually.

ASID/IIDA:

Research ASID/IIDA memberships and determine if this is a goal SDID wants to pursue.

MEMEBERSHIP DRIVE:

Coordinate and Organize mailings either electronically or postal service by sending out prospective letter and membership information to existing and potential members

COMMUNITY SERVICE PROJECT:

Coordinate a volunteer community service project for members to participate in.

****NOTE:** The above committees may not be formed or utilized each calendar year as determined by a majority vote of members.

HOLIDAY PARTY:

Coordinate and plan Holiday Party for members and possibly guest. Budget to be determined by board after EXPO's profits are finalized.

ARTICLE X. DISSOLUTION

In the event that SDID should decide to dissolve by a majority vote, all assets remaining after obligations are paid will be donated to the South Dakota State University Interior Design Program.

_____ I agree to the above Constitution and By-Laws.

(Signature)

_____ I disagree to the above Constitution and By-Laws.

(Signature)

Comments: